

**PPG meeting at Devereux Centre 6.30pm Dunlop room Tuesday 7<sup>th</sup> March 2023**

**Attendees:**

Kirsty White; Practice Manager  
Andy Butt; Finance Manager  
Trevor Rawlinson; Chair and Patient  
Helen Hooper; Secretary  
Terry Ballard; Patient  
Bryan Parsons; Patient  
Sue Parry; Patient  
Jan Natrass; Patient  
Fan Randall; Patient  
Emma Bedson; Trainee Nurse Associate

**Apologies:**

Marguerite Ball; Patient  
(Jill Mooney – new PPG member, unfortunately missed from the invitation email, apologies)

**Welcome**

Welcome from the chairman, Trevor Rawlinson.

**PPG Member Roles**

Minutes of last AGM meeting (15/09/2021) read out by Trevor.

Both Helen and Trevor wish to stand down from their roles with immediate effect. We thank them for all their hard work and would like to accept Fan's offer to act as PPG Secretary from tonight.

Helen no longer wishes to remain a PPG general committee member, but Trevor will stay on for a further 12 months.

Trevor nominated Terry for the role of Chairman, seconded by Bryan and voted for unanimously.

Trevor has accepted the position for a maximum of 3 years.

It has been suggested that a vice-chair is also appointed.

All members have received minutes from the last meeting and agree with them.

**Matters Arising**

**Redecorating**

All the redecorating has now been completed and will not be due again for another 4 years.

Bryan mentioned the plan to get another table and chairs for the waiting room – Kirsty to see whether we have something suitable that we can use for this.

**Gardening**

A new gardener has been employed at the Devereux Centre and it was agreed by all that the central quad and surrounding flower beds look a lot better.

### **Practice Report (Kirsty White)**

- Spring Covid boosters are being organised for April 2023 – the practice will be running an additional clinic on Saturday 29<sup>th</sup> April 08.30-13.00 and an additional three 1hr sessions in the evenings. Any volunteer help for the Saturday would be much appreciated.
- We look forward to welcoming Dr Dan Selwood back in October. Dan completed part of his training with us and we are delighted to have him joining the practice as a fully qualified GP later in the year. We will also be welcoming another final year GP trainee in September.
- Church Street Medical is applying to compete for Gloucestershire Healthy Workplace Award – we will let you know how this goes!
- Following the power cut due to the water leak into a fuse cupboard, we would like to say a big thank you to all our staff and the Mythe Medical Practice for coming together and ensuring that we did not need to cancel any appointments! The Mythe kindly helped by lending us clinical rooms while the fairy lights in the corridors proved to be a big hit with patients. Unfortunately, the loss of power did lead to the scrapping of £20,000 worth of vaccine stock, but the costs should be recovered from our insurance very soon.
- Staff are continuing to raise money for charity with a digital ‘walk around the world’, bra drops and sponsored squats (February).
- We understand that Lloyds Pharmacy at The Devereux Centre maybe one of the franchised branches to close. If this is the case, it is hoped that the landlords (New Docs) will be able to find a suitable new tenant to work more effectively with ourselves and Mythe Medical.
- Following the success of our previous Carers and Cancer Coffee Mornings, we have booked further dates. A recent survey has found that patients newly diagnosed with cancer feel very supported and we are keen to keep this up.

And finally,

The Inspire Group are very excited to announce that The Park Surgery, Cirencester and the Lechlade Medical Centre will be joining us in April. Expanding the group promotes greater resilience as we can share resources as needed and, ultimately, improve the service that we are able to provide.

### **Any Other Business**

Terry raised a concern that online services seem to be unavailable - Kirsty explained that services are generally available Mon-Fri between 8am-4pm. There has been some scheduled downtime recently for staff training, but this should reduce going forward. It should also be noted that the NHS App is a great way to send in prescription requests at any time.

Sue asked about blister pack recycling and whether it is planned to continue. Unfortunately, the boxes for recycling cost £150 and funds are not available now, however we understand that Superdrug are taking them. It was suggested that a new pharmacy tenant could be approached to sponsor one and generally agreed that big pharmaceutical companies should be doing more to aid recycling.

**Next meeting: 6pm at the Devereux Centre on the 13<sup>th</sup> June 2023**